



# GE URP (University Relations Program)

## 대학생 인턴십 10기 채용

### [ 모 집 요 강 ]

| No | Function                      | Business                        | Department                                       | 직 무 분 야                                       |
|----|-------------------------------|---------------------------------|--|---|
| 1  | Business Excellence           | GE Ultrasound (성남)              | OPSI   | Logistic and Material Control Analysis        |
| 2  |                               | GE Ultrasound (화성)              | Direct Sourcing                                  | Sourcing Support Specialist - DGS             |
| 3  |                               | GE Ultrasound (화성)              | Global Supply Chain                              | Material Control Specialist - DGS             |
| 4  |                               | GE Water & Process Technologies | Sales  | Sales Support                                 |
| 5  |                               | Global Offshore Marine          | Sales  | Sales Support                                 |
| 6  |                               | Healthcare                      | Service  | Trade & Customs_Medical device                |
| 7  |                               | Healthcare                      | Life Science - Legacy                            | Healthcare - Life Sciences                    |
| 8  |                               | Healthcare                      | Regulatory Affairs                               | Healthcare - Regulatory Affairs               |
| 9  |                               | Oil & Gas                       | CommOps CAE                                      | CommOps CAE - Sales Application Engineering   |
| 10 |                               | Power & Water                   | PGP Power Generation Products - Customer Project | Customer Project Management                   |
| 11 |                               | Power & Water                   | Power Generation Services - PSP                  | Project Management                            |
| 12 |                               | Power & Water                   | Power Generation Services                        | Engineering Support                           |
| 13 | Engineering                   | GE Ultrasound (성남)              | Mechanical Engineering                           | Mechanical Design & Support                   |
| 14 |                               | GE Ultrasound (성남)              | Software Engineering                             | Software Development and Verification         |
| 15 |                               | GE Ultrasound (화성)              | Service & Apps Engineering                       | Manual Restructuring - Technical Writer - DGS |
| 16 | Finance                       | Corporate                       | Tax  | Tax   |
| 17 |                               | GE Capital JVs                  | FP&A   | Financial Planning & Analysis                 |
| 18 |                               | Global Growth Organization      | FP&A(A)  | Financial Planning & Analysis - Cost          |
| 19 |                               | Global Growth Organization      | FP&A(B)  | Financial Planning & Analysis - Commercial    |
| 20 |                               | Global Growth Organization      | Controllershship                                 | Controllershship                              |
| 21 |                               | Global Growth Organization      | B2P  | Account Payable                               |
| 22 |                               | Healthcare                      | Finance-Controllershship                         | Finance Controllershship                      |
| 23 |                               | Healthcare                      | Finance  | Finance                                       |
| 24 | IT                            | Global Growth Organization      | IT   | IT Application Analyst                        |
| 25 |                               | Global Growth Organization      | IT   | IT Client Service and Infrastructure          |
| 26 | Public Affairs/ Communication | Global Growth Organization      | Government Affairs & Policy                      | Business Analyst                              |
| 27 |                               | Global Growth Organization      | PA/Communication                                 | Digital Communication                         |
| 28 |                               | Global Growth Organization      | PA/Communication                                 | External Communication                        |

|    |                 |                            |  |  |
|----|-----------------|----------------------------|--|--|
| 29 |                 | Healthcare                 | PA/Communication                                       | Healthcare - Communication   |
| 30 | Risk Management | GE Capital JVs             | Risk management  | Risk Regulatory/Governance Support                                   |
| 31 | Sales           | Healthcare                 | DI Sales   | Diagnostic Imaging equipment, Sales                                  |
| 32 |                 | Healthcare                 | Flow Business  | Sales & Marketing (Flow Business)                                    |
| 33 |                 | Healthcare                 | Ultrasound   | Sales & Marketing (Ultrasound)                                       |
| 34 |                 | Oil & Gas                  | Sales  | Sales Support & Coordination   |
| 35 |                 | Power & Water              | EPC (Engineering, Procurement, and Construction) Korea | Sales/Marketing/Business Support                                     |
| 36 | Marketing       | Healthcare                 | Life Science - Legacy                                  | Product Marketing (Life Science - Legacy)                            |
| 37 |                 | Healthcare                 | Life Science - Core Imaging                            | Core Imaging, Marketing  |
| 38 |                 | Healthcare                 | Marketing  | Diagnostic Imaging, Marketing  |
| 39 |                 | Lighting                   | Marketing  | Product Management, Marketing  |
| 40 |                 | Lighting                   | Marketing  | B2C Marketing  |
| 41 |                 | Oil & Gas                  | Marketing  | Marketing  |
| 42 |                 | Global Growth Organization | Marketing (2 명)  | Market/Business Research and Analysis, Intellectual Property Analyst |
| 43 | HR              | Corporate                  | Learning & Development                                 | Crotonville Leadership / Training Support                            |
| 44 |                 | Global Growth Organization | Human Resources  | HR Support   |
| 45 | Quality Affairs | GE Ultrasound (화성)         | Quality Affairs  | QMS Migration Project Support - DGS                                  |

## #1. GE Ultrasound (성남)\_Logistic and Material Control Analysis

| #1  | Function            | Business           | Department |
|---|---------------------|--------------------|------------|
|   | Business Excellence | GE Ultrasound (성남) | OPSI       |
| <u>Project / Assignment</u> <ul style="list-style-type: none"> <li>- Place PO's to minor suppliers</li> <li>- Back up OTR order process</li> <li>- Lead import transportation cost savings projects</li> <li>- Manage data inputs for GIB and GAB</li> </ul>  |                     |                    |            |
| <u>Qualification / Desired</u> <ul style="list-style-type: none"> <li>- Preferred Major: Open</li> <li>- High professional interest in Supply Chain Management</li> <li>- Strong interpersonal, communication and presentation skills</li> <li>- Computer skills (MS PowerPoint, Excel, Word)</li> <li>- Fluent English in both verbal and written.</li> <li>- Team player</li> <li>- Self-motivated</li> <li>- Work location : Seongnam</li> </ul> |                     |                    |            |

## #2. GE Ultrasound (화성)\_Sourcing Support Specialist - DGS

| #2   | Function            | Business           | Department      |
|--|---------------------|--------------------|-----------------|
|  | Business Excellence | GE Ultrasound (화성) | Direct Sourcing |
| <u>Project / Assignment</u> <ul style="list-style-type: none"> <li>- Assist on Sourcing projects (supplier transfer, GE QMS, VCP)</li> <li>- Setup &amp; consolidating sourcing data</li> <li>- Oracle setup</li> <li>- Support on general sourcing work process-admin work</li> <li>- Support on RoHS compliance preparation</li> <li>- Liaison with Suppliers</li> </ul> |                     |                    |                 |
| <u>Qualification / Desired</u> <ul style="list-style-type: none"> <li>- Preferred Major: Open</li> <li>- Strong interpersonal, Communication skills</li> <li>- Good Computer skills (MS PowerPoint, Excel, Word)</li> <li>- Fluent English in both verbal and written</li> <li>- Work location : Hwasung</li> </ul>  |                     |                    |                 |

### #3. GE Ultrasound (화성)\_Material Control Specialist - DGS

| #3  | Function            | Business           | Department          |
|---|---------------------|--------------------|---------------------|
|   | Business Excellence | GE Ultrasound (화성) | Global Supply Chain |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Experience &amp; Support on Supply Chain</li><li>- Overall material ordering and availability management</li><li>- Expedite part shortages in consideration of cost and transit time</li><li>- Communication with suppliers</li><li>- OTR experience &amp; Support</li><li>- Production / Production Engineering experience &amp; support</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Open</li><li>- Strong interpersonal, communication skills</li><li>- Computer skills (MS PowerPoint, Excel, Word)</li><li>- Fluent English in both verbal and written.</li><li>- Work location : Hwasung</li></ul> |                     |                    |                     |

### #4. GE Water & Process Technologies\_Sales Support

| #4   | Function            | Business                        | Department |
|--|---------------------|---------------------------------|------------|
|  | Business Excellence | GE Water & Process Technologies | Sales      |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Take regular training about water treatment general and process chemical application</li><li>- Support account managers about basic customer data management system for service project</li><li>- Supports account manager with sampling, chemical treatment, inventory checking and other works at customer site</li><li>- Product Delivery with FSR</li><li>- Basic water Analysis</li><li>- Abstract of the related context in chemical journal and distribute it to employee</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major : Chemical Engineering</li><li>- Strong interpersonal, communication skills</li><li>- Computer skills (MS Excel, Word)</li><li>- Fluent English in both verbal and written</li><li>- Work location : Yeosu</li></ul> |                     |                                 |            |

## #5. Global Offshore Marine\_Sales Support

| #5   | Function            | Business               | Department |
|--|---------------------|------------------------|------------|
|  | Business Excellence | Global Offshore Marine | Sales      |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Sales support for GOM Key Acct Managers</li><li>- Support GOM's Marine and shipbuilding market research and customer survey (VoC)</li><li>- Communication support &amp; coordination – GOM Colab, GOM Live, GOM Newsletter</li><li>- Proposal data base update and management</li><li>- GOM employee meeting planning and support</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Open</li><li>- Strong interpersonal, communication skills</li><li>- Computer skills (MS PowerPoint, Excel, Word)</li><li>- Fluent English in both verbal and written</li><li>- Work location : Busan</li></ul> |                     |                        |            |

## #6. Healthcare\_Trade & Customs - Medical Device

| #6  | Function            | Business   | Department |
|---|---------------------|------------|------------|
|   | Business Excellence | Healthcare | Service    |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Support on FTA project</li><li>- Support on R12 Oracle upgrade project</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Open</li><li>- Strong interpersonal, communication skills</li><li>- Computer skills (MS PowerPoint, Excel, Word)</li><li>- Fluent English in both verbal and written</li><li>- Work location : Seoul</li></ul> |                     |            |            |

## #7. Healthcare\_Healthcare - Life Sciences (Legacy)

| #7  | Function            | Business   | Department            |
|---|---------------------|------------|-----------------------|
|   | Business Excellence | Healthcare | Life Science - Legacy |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Technical Translation for eLearning (Korean ver.) course in LiSA</li><li>- Assist on updating Korean version of Technical website</li><li>- Assist on preparation of User workshops and KAM activities</li><li>- Assist on analysis of support activity (CRM, Bridge) and tNPS measurement</li><li>- Support Lab caring according to EHS guideline</li><li>- Support Demo machine handling and utilization report</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Bio-Science, Molecular Biology or Chemistry</li><li>- Strong Interpersonal and Communication skills</li><li>- Computer skills (MS PowerPoint, Excel, Word)</li><li>- English in both verbal and written</li><li>- Work location : Seoul</li></ul> |                     |            |                       |

## #8. Healthcare\_Regulatory Affairs

| #8   | Function            | Business   | Department         |
|--|---------------------|------------|--------------------|
|  | Business Excellence | Healthcare | Regulatory Affairs |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Manage and assist on QARA projects such as 2015 KGMP audit/ local labeling &amp; Work instruction preparation</li><li>- Support on Technical File preparation</li><li>- Support on general RA processes &amp; Documentation</li><li>- Learn &amp; research Korea &amp; Foreign Medical device regulations, GEHC's product lines</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Open</li><li>- Strong interpersonal, communication skills</li><li>- Computer skills (MS PowerPoint, Excel, Word)</li><li>- Fluent English in both verbal and written</li><li>- Work location : Seoul</li></ul> |                     |            |                    |

## #9. Oil & Gas\_CommOps CAE - Sales Application Engineering

| #9   | Function            | Business  | Department  |
|--|---------------------|-----------|-------------|
|  | Business Excellence | Oil & Gas | CommOps CAE |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Support Commercial Operation team</li><li>- Managing data market and supporting order entry</li><li>- Support documentations including shipping, invoicing and finance systems</li><li>- Prepare and participate in departmental training programs</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Engineering or Business degree preferred</li><li>- Strong interpersonal, communication skills</li><li>- Computer skills (MS PowerPoint, Excel, Word)</li><li>- Fluent English in both verbal and written</li><li>- Work location : Pangyo</li></ul> |                     |           |             |

## #10. Power & Water\_Customer Project Management

| #10  | Function            | Business      | Department                                       |
|--|---------------------|---------------|--|
|  | Business Excellence | Power & Water | PGP Power Generation Products - Customer Project |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Supporting PMs for documents arrangement &amp; control related to all PGP projects in KR</li><li>- Schedule coordination/meeting arrangements for Ex &amp; Internal Customer</li><li>- Supporting communications with EPCs and internal stakeholders</li><li>- Distribution of technical issues to each PMs</li><li>- preparation of Visa documentation, application for visitor</li><li>- Draft translation for customer letter from KR to English</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Business Administration, Mechanical Engineering or equivalent engineering</li><li>- Skilled in MS Office : PowerPoint, Excel, Word</li><li>- Fluent English in both verbal and written</li><li>- Proactive attitude and Team player</li><li>- Work location : Pangyo</li></ul> |                     |               |  |

## #11. Power & Water\_Project Management

|   |                     |               |                                 |
|---|---------------------|---------------|---------------------------------|
| #11   | Function            | Business      | Department                      |
|   | Business Excellence | Power & Water | Power Generation Services - PSP |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Support PSP project (valpack, densepack) implementation</li><li>- Assist PSP regional scale meeting preparation</li><li>- Manage actual project cases (contract, deal definition, tax...)</li><li>- Support outage execution by utilizing GE process</li><li>- Analyze business dynamics in Korea Energy market</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Engineering more preferable</li><li>- English communication in official meetings (verbal &amp; written)</li><li>- Computer skills (MS PowerPoint, Excel, Word)</li><li>- Work location : Pangyo</li></ul> |                     |               |                                 |

## #12. Power & Water\_Engineering Support

|   |                     |               |                           |
|---|---------------------|---------------|---------------------------|
| #12   | Function            | Business      | Department                |
|   | Business Excellence | Power & Water | Power Generation Services |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Support customer service activities</li><li>- Support field service activities for maintenance work at the site</li><li>- Assist RMA/FA warranty process</li><li>- Assist PGS activities</li><li>- Support Contract fulfillment</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Mechanical or Electrical Engineering</li><li>- Strong interpersonal, communication skills</li><li>- Computer skills (MS PowerPoint, Excel, Word, Auto-CAD)</li><li>- Fluent English in both verbal and written</li><li>- Work location : Pangyo</li></ul> |                     |               |                           |



### #13. GE Ultrasound (성남)\_Mechanical Design & Support

| #13   | Function    | Business           | Department             |
|---|-------------|--------------------|------------------------|
|   | Engineering | GE Ultrasound (성남) | Mechanical Engineering |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Mechanical design</li><li>- Support on general Mechanical work process</li><li>- Design change (ECR/ECO) support</li><li>- Rohs data gathering</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Mechanical Engineering</li><li>- CAD Tools :I-DEAS, Pro-e</li><li>- Computer skills (MS PowerPoint, Excel, Word)</li><li>- English in both verbal and written</li><li>- Work location : Seongnam</li></ul> |             |                    |                        |

### #14. GE Ultrasound (성남)\_Software Development and Verification

| #14  | Function    | Business           | Department           |
|--|-------------|--------------------|----------------------|
|  | Engineering | GE Ultrasound (성남) | Software Engineering |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Test and debug software defect</li><li>- Execute software reliability test</li><li>- Internal verification for software unit</li><li>- Support software design control process</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Computer Science, S/W Engineering</li><li>- Good interpersonal, communication skills</li><li>- Software Language skills (MFC, C, C++, C#)</li><li>- English skill read and write</li><li>- Work location : Seongnam</li></ul> |             |                    |                      |

**#15. GE Ultrasound (화성)\_Manual Restructuring - Technical Writer - DGS**

|   |             |                    |                            |
|---|-------------|--------------------|----------------------------|
| #15   | Function    | Business           | Department                 |
|   | Engineering | GE Ultrasound (화성) | Service & Apps Engineering |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Manage and assist on technical publication task</li><li>- Service Manual / Installation Manual / Pre-Installation Manual</li><li>- Co-working with core engineering team for restructuring manuals as technical writer</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Open</li><li>- Strong interpersonal, communication skills</li><li>- Computer skills (MS PowerPoint, Excel, Word)</li><li>- Fluent English in written</li><li>- Work location : Hwasung</li></ul> |             |                    |                            |

**#16. Corporate\_Tax**

|  |          |           |            |
|--|----------|-----------|------------|
| #16  | Function | Business  | Department |
|  | Finance  | Corporate | Tax        |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Assist on tax projects and issues mainly regarding the corporate income tax, VAT, etc.</li><li>- Support on general tax operating process (ex. tax filings and controllership/compliance) and on the tax audits</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Finance / Accounting / Tax</li><li>- Strong interpersonal, communication skills</li><li>- Computer skills (MS PowerPoint, Excel, Word)</li><li>- Fluent English in both verbal and written</li><li>- Work location : Seoul</li></ul> |          |           |            |

## #17. GE Capital JVs\_Financial Planning & Analysis

|   |          |                |            |
|---|----------|----------------|------------|
| #17   | Function | Business       | Department |
|   | Finance  | GE Capital JVs | FP&A       |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Project based work, including creating JV financials database for easy access to accurate JV data</li><li>- Monthly JV financials such as NB ROA, Product P&amp;L update as actual data received from JV to manage timely JV data</li><li>- 4Q/closing &amp; OP review back-up preparation and supporting HQ submissions</li><li>- Internal FAS91 monthly update &amp; GE IBS analysis to track SG&amp;A data</li><li>- Various support on HQ routine reporting and ad hoc requests</li><li>- Regular tasks including FX rate update, monthly phonebook directory update, and sending T&amp;L documents</li></ul> |          |                |            |
| <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Open</li><li>- Strong self-drive to learn and execute</li><li>- Good computer skills (MS PowerPoint, Excel, Word)</li><li>- Fluent English in both verbal and written</li><li>- Work location : Seoul (Yeouido)</li></ul>   |          |                |            |

## #18. Global Growth Organization\_Financial Planning & Analysis - Cost

|   |          |                            |            |
|---|----------|----------------------------|------------|
| #18   | Function | Business                   | Department |
|   | Finance  | Global Growth Organization | FP&A       |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Support cost analysis for GGO/GOF/GOP on a monthly basis</li><li>- Manage volume master file and internal billing data</li><li>- Support annual budget planning</li><li>- Support quarter closing report preparation (Base cost &amp; Funding)</li><li>- Support cost dashboard distribution</li><li>- Support logistics in various finance activities/events</li><li>- Complete 2~3 finance-related projects for 6 months focused on simplification / imagination / innovation (report out at end of internship)</li></ul> |          |                            |            |
| <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: University degree in business, finance, accounting or a related area</li><li>- Strong attention to detail and, good interpersonal &amp; communication skills</li><li>- Quick learner</li><li>- Able to grasp new concepts and processes quickly; Ability to work well under pressure</li><li>- High proficiency level in MS Office (PowerPoint, Excel, Word)</li><li>- Fluent English in both verbal and written ( preferred but not required)</li><li>- Work location : Seoul</li></ul>                |          |                            |            |

## #19. Global Growth Organization\_Financial Planning & Analysis - Commercial

|   |          |                            |            |
|---|----------|----------------------------|------------|
| #19   | Function | Business                   | Department |
|   | Finance  | Global Growth Organization | FP&A       |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Support Korea deal pipeline analysis utilizing Pipeline Analytics Tool</li><li>- Own 2~3 finance-related projects for 6 months (report out at end of internship)... Simplification initiatives, business/industry product analysis, finance template automation (Excel Macro) etc.</li><li>- Support quarter closing deck preparation (Revenue &amp; Orders)</li><li>- Support GE Korea Simplification projects (Data gathering, analysis)</li><li>- Support logistics in various finance activities/events</li></ul> |          |                            |            |
| <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: University degree in business, finance, accounting or a related area</li><li>- Strong attention to detail and, good interpersonal &amp; communication skills</li><li>- Quick learner – able to grasp new concepts and processes quickly; Ability to work well under pressure</li><li>- High proficiency level in MS Office (PowerPoint, Excel, Word)</li><li>- Fluent English in both verbal and written (preferred but not required)</li><li>- Work location : Seoul</li></ul>                   |          |                            |            |

## #20. Global Growth Organization\_Controller

|  |          |                            |                  |
|--|----------|----------------------------|------------------|
| #20  | Function | Business                   | Department       |
|  | Finance  | Global Growth Organization | Controllershship |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Support closing by tracking accrual accounts status</li><li>- Support controller by gathering data from business</li><li>- Support to review &amp; implement controllership processes</li><li>- eT&amp;L System Concur support</li><li>- Manage HD Corp. credit card expense</li><li>- Get training session for Concur update performed by Genpact India</li><li>- Perform customer service to employees regarding daily operations</li><li>- Filing &amp; Attachment of T&amp;L voucher</li><li>- T&amp;L report collection</li></ul> |          |                            |                  |
| <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: University degree in business, finance, accounting or a related area</li><li>- Strong attention to detail and, good interpersonal &amp; communication skills</li><li>- Quick learner</li><li>- Able to grasp new concepts and processes quickly; Ability to work well under pressure</li><li>- Computer skills (MS PowerPoint, Excel, Word)</li><li>- Fluent English in both verbal and written</li><li>- Work location : Seoul</li></ul>  |          |                            |                  |

## #21. Global Growth Organization\_Account Payable

| #21  | Function | Business                   | Department |
|--|----------|----------------------------|------------|
|  | Finance  | Global Growth Organization | B2P        |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Support Buy 2 Pay (B2P) process works for Global Ops Finance : Creation of Purchase Requisition and process Goods/Service Receipts</li><li>- New Vendor Creation / Existing Vendor maintenance Request in Oracle</li><li>- Support Payroll &amp; Benefit (P&amp;B) : Creation of Purchase Requisition for GE entities/GME volume &amp; cost allocation/ KHMS website administrator role</li><li>- Other Project supports i.e. T&amp;L</li><li>- Administrative supports for Global Ops Finance team i.e. Monthly all staff meeting, Finance workshop, coordination of purchasing process of office supplies, cantin, Invitation letter preparation, DHL support etc.</li></ul> |          |                            |            |
| <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Business Administration/Accounting (Finance related)</li><li>- Strong interpersonal, communication skills, Data accuracy</li><li>- Computer skills (MS PowerPoint, Excel, Word)</li><li>- Good English in both verbal and written</li><li>- Work location : Seoul</li></ul>  |          |                            |            |

## #22. Healthcare\_Finance Controllership

| #22   | Function | Business   | Department             |
|---|----------|------------|------------------------|
|   | Finance  | Healthcare | Finance-Controllership |
| <u>Project / Assignment</u> <p>Account reconciliation support</p> <ul style="list-style-type: none"><li>- Prepare backup documentation for OVC account reconciliation</li><li>- Conduct account reconciliation audit by sample basis</li><li>- SSP process handling for Finance team</li><li>- Manage SSP process for CFN deals, stationary/other purchases in Finance</li><li>- SCORE (contract review) system management:</li><li>- Work with Commercial Controller to manage pre-approved contract</li><li>- Lead contract review process audit</li><li>- AR/AP/T&amp;L document control:</li><li>- Facilitate Blackbox process for AR/AP/T&amp;L document</li><li>- Quarterly MJE analysis</li><li>- Prepare MJE analysis once quarter close is completed</li><li>- Present the result and action items</li><li>- Lead action item closure with the relevant owners</li><li>- Vendor master file update</li><li>- Update bank information in vendor master file for Oracle system</li></ul> |          |            |                        |

#### Project

- Tax Audit action items
  - Work with C'ship and other functions members to implement necessary changes identified during Tax Audit
- Vendor master reconciliation
  - Reconcile vendor master in SSP and Oracle PO/AP
  - Update the master file as necessary (work with respective functions)
  - Establish going forward clean-up process (e.g. owner, timing, depository)
  - Complete SOP for master file update as well as reconciliation processes

#### Qualification / Desired

- Preferred Major: Accounting/Finance
- Strong interpersonal, communication skills
- Computer skills (MS PowerPoint, Excel, Word)
- Fluent English in both verbal and written
- Work location : Seoul

### #23. Healthcare\_Finance

| #23 | Function | Business   | Department |
|-----|----------|------------|------------|
|     | Finance  | Healthcare | Finance    |

#### Project / Assignment

##### Finance data integrity enhancement

- Clean up modality codes in Oracle and train users for correct modality codes inputs to move out of "N-level org." based mapping for P&L build-up
- Manage TP/ICV data for Flow business
- Manage customer master-file with up-to-date information

##### Account mapping management

- Understand 9-segment mapping in SSP & Concur and conduct user training for proper mapping
- Understand, document, and conduct update/review process on regular basis
- Create "should-be" mapping per accounting/tax guideline as necessary
- Standardize Mkey tagging classification for cost centers
- Automate monthly CC update process using HRDM

##### Documentation – SOP & policy/guideline depository

- Create documentation guideline and build approval/store/update process (e.g., WF, Library, Matrix)
- Facilitate the upload and manage depository
- Conduct training or make announcement for the portal
- Manage and track back-up data for AR-related legal procedure

##### Life Sciences Commercial Finance team support

#### Qualification / Desired

- Preferred Major: Accounting
- Strong interpersonal, communication skills
- Computer skills (MS PowerPoint, Excel, Word)
- Fluent English in both verbal and written
- Work location : Seoul

#### #24. Global Growth Organization\_IT Application Analyst

| #24   | Function | Business                   | Department |
|---|----------|----------------------------|------------|
|   | IT       | Global Growth Organization | IT         |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Support &amp; Assist IT Application Projects</li><li>- Assist &amp; manage high impact software development projects, assisting all aspects of the implementation</li><li>- Help to define &amp; shape the IT solution architecture and drive simplification efforts</li><li>- Support to create, propose and execute technology designs, standards and solutions with high impact to the business by engaging with global teams</li><li>- Support &amp; own issue / risk identification, escalation, resolution and communication to functional and IT stakeholders</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Management Information Systems, Business Administration, Information Technology, Computer Science, or equivalent business/technical</li><li>- Strong interpersonal, communication and project management skills</li><li>- Fluent in English and Korean</li><li>- Proactive attitude and Team player</li><li>- Work location : Pangyo</li></ul> |          |                            |            |

#### #25. Global Growth Organization\_IT Client Service and Infrastructure

| #25   | Function | Business                   | Department |
|---|----------|----------------------------|------------|
|   | IT       | Global Growth Organization | IT         |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Support &amp; Assist IT Client Services</li><li>- Process enhancement development</li><li>- Develop &amp; Support user trainings</li><li>- Analyze several different collaboration opportunities.</li><li>- Meet with different functional and/or business units to identify several collaboration opportunities based on IT pain-points</li><li>- Analyze several opportunities and prioritize based upon business impact, cost, implementation time line</li><li>- Implement and complete the project within allocated time frame with help of the mentor</li><li>- Find opportunities for and develop tools for IT communication</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Computer Science</li><li>- Strong interpersonal, communication and project management skills</li><li>- Fluent in English and Korean</li><li>- Positive mindset toward issue resolution and user support</li><li>- Work location : Seoul</li></ul> |          |                            |            |

## #26. Global Growth Organization\_Business Analyst

| #26   | Function         | Business                   | Department                  |
|---|------------------|----------------------------|-----------------------------|
|   | PA/Communication | Global Growth Organization | Government Affairs & Policy |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Analyze current policy issues in a structured manner and develop recommendation paper to influence key government counterparts (MOHW, MOTIE, MFDS, HIRA)</li><li>- Develop concrete rational to get government funding for GE's investment for Korea's Growth Strategy</li><li>- Support Healthcare modality (MR, CT, X-Ray, Ultrasound) and commercial team by providing policy direction in order to win the deal</li><li>- Engage in industry association to develop industry Department paper for government meetings</li><li>- Daily monitor articles on policy trend from government websites and report to the management team</li><li>- Develop internal meeting material for decision making</li><li>- Help maintain internal communications systems</li></ul> |                  |                            |                             |
| <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Strong analytical skill</li><li>- Project management and strategic thinking capabilities</li><li>- Fluent English and Korean in verbal and written</li><li>- Strong interpersonal and communication skills</li><li>- Computer skills (Adobe Photoshop or relevant, MS PowerPoint, Excel, Word)</li><li>- Work location : Seoul</li></ul>   |                  |                            |                             |

## #27. Global Growth Organization\_ Digital Communication

| #27   | Function         | Business                   | Department       |
|---|------------------|----------------------------|------------------|
|   | PA/Communication | Global Growth Organization | PA/Communication |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Administration works (internal/external)</li><li>- Translation in English and Korean</li><li>- Search information on Internet and Intranet</li><li>- Support the works for Digital Communication Manager; multimedia data management (compilations of pictures, files, videos), online event operation, content production management, writing / editing / proofreading</li></ul>   |                  |                            |                  |
| <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Journalism, Communications, Creative Writing</li><li>- Positive attitude, strong interpersonal skills, highly motivated, and intellectually curious</li><li>- Competent MS Office suite (PowerPoint, Excel, Word) and photo retouching (Photoshop) skills</li><li>- Tech savvy and avid reader of online articles</li><li>- Excellent writing skills in both Korean and English</li><li>- Work location : Seoul</li></ul> |                  |                            |                  |



## #28. Global Growth Organization\_External Communication

| #28  | Function         | Business                   | Department       |
|--|------------------|----------------------------|------------------|
|  | PA/Communication | Global Growth Organization | PA/Communication |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Administration works (internal/external)</li><li>- Translation in English and Korean</li><li>- Search information on Internet and Intranet</li><li>- Support the works for Internal &amp; External Communication Managers; PR, media/marketing events, company-wide initiatives/activities, production/materials, internal newsletter &amp; announcements, writing/editing, photo/video-shooting</li></ul> |                  |                            |                  |
| <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Communications, English/Korean language, Writings</li><li>- Positive attitude, Strong interpersonal skills, Multi-tasking skills</li><li>- Computer skills (MS PowerPoint, Excel, Word), Adobe, Photoshop</li><li>- Tech savvy (SNS)</li><li>- Good writing skills in both Korean and English</li><li>- Work location : Seoul</li></ul>  |                  |                            |                  |

## #29. Healthcare\_Healthcare - Communication

| #29  | Function         | Business   | Department       |
|--|------------------|------------|------------------|
|  | PA/Communication | Healthcare | PA/Communication |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Provide support for GE Healthcare external /internal communications content and story<ul style="list-style-type: none"><li>• Industry and technology research to prepare background and overview and weekly clipping</li><li>• Translate communications materials/message</li><li>• Build story database with tagging</li></ul></li><li>- Lead social media and digital communication strategy<ul style="list-style-type: none"><li>• Run Getfit facebook account by planning and designing posts</li></ul></li><li>- Provide support in organizing and facilitating external/internal events_ Quarterly townhall/press conference.</li><li>- Assist APAC Communications team : writing meeting minutes and updating APAC weekly IOIs, supporting APAC wide projects</li></ul> |                  |            |                  |
| <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Strong interpersonal, communication and project management skills</li><li>- Excellent command in both English and Korean</li><li>- Good Computer skills (MS Powerpoint, Excel, Word) &amp; Literacy of Adobe Photoshop or Equivalent</li><li>- Digitally Savvy ; Aptitude in social media and digital communication (Facebook, Twitter, Blog and Video Editing)</li><li>- Digital contents planning and design experience is a plus</li><li>- Experience in internship at global companies is a plus, Project management skill is a plus</li><li>- Work location : Seoul</li></ul>  |                  |            |                  |

### #30. GE Capital JVs\_Risk Regulatory/Governance Support

| #30   | Function        | Business       | Department      |
|---|-----------------|----------------|-----------------|
|   | Risk Management | GE Capital JVs | Risk management |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Risk governance and regulatory requirement reporting</li><li>- Support on "Getting to Strong" related project</li><li>- Support on general performance report</li><li>- Facilitate regional manager visit</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Data analytics related – IT/ Statistics/Mathematics</li><li>- Strong interpersonal, communication skills</li><li>- Computer skills (MS PowerPoint, Excel, Word)</li><li>- Fluent English in both verbal and written</li><li>- Work location : Seoul (Yeouido)</li></ul> |                 |                |                 |

### #31. Healthcare\_Diagnostic Imaging equipment, Sales

| #31   | Function | Business   | Department |
|---|----------|------------|------------|
|   | Sales    | Healthcare | DI Sales   |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Support data which is for enterprise deal</li><li>- Arrange meeting</li><li>- Disease centeric approach project</li><li>- Internal communication for delivering message</li><li>- Developing marketing story</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Open</li><li>- Strong interpersonal, communication skills</li><li>- Computer skills (MS PowerPoint, Excel, Word)</li><li>- Fluent English in both verbal and written</li><li>- Work location : Seoul</li></ul> |          |            |            |

### #32. Healthcare\_Sales & Marketing (Flow Business)

|  |          |            |               |
|--|----------|------------|---------------|
| #32  | Function | Business   | Department    |
|  | Sales    | Healthcare | Flow Business |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Market visibility project</li><li>- Market research and analysis</li><li>- Analyze &amp; validate market trends and opportunities</li><li>- Support new product introduction project</li><li>- Assist marketing activities including roadshow, training, seminars and symposiums</li><li>- Support channel expansion &amp; optimization projects</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Open</li><li>- Strong interpersonal, communication skills</li><li>- Computer skills (MS PowerPoint, Excel, Word)</li><li>- Fluent English in both verbal and written</li><li>- Self-motivated and outgoing person</li><li>- Work location : Seoul</li></ul> |          |            |               |

### #33. Healthcare\_Sales & Marketing (Ultrasound)

|  |          |            |            |
|--|----------|------------|------------|
| #33  | Function | Business   | Department |
|  | Sales    | Healthcare | Ultrasound |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Install Base[IB] Analysis and support making strategy Trade-in</li><li>- Market related information update regular rhythm</li><li>- Support sales team activities</li><li>- Project to boost customer registration VOLUSON/VIVID Club</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Open</li><li>- Strong interpersonal, communication skills</li><li>- Computer skills (MS PowerPoint, Excel, Word)</li><li>- Work location : Seoul</li></ul> |          |            |            |

### #34. Oil & Gas\_Sales Support & Coordination

| #34   | Function | Business  | Department |
|---|----------|-----------|------------|
|   | Sales    | Oil & Gas | Sales      |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- RFQ management</li><li>- Analyze RFQ's and prepare summary report to the Sales team</li><li>- Monitor RFQ Commercial progress</li><li>- Report quotation status for the commercial team</li><li>- Support documentation</li><li>- Update customer list periodically in salesforce.com</li><li>- Overseas visitor's reception and coordination</li><li>- Product brochure update for local customers</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Engineering degree preferred</li><li>- Strong interpersonal, communication skills</li><li>- Computer skills (MS PowerPoint, Excel, Word)</li><li>- Fluent English in both verbal and written</li><li>- Engineering related certificate</li><li>- Work location : Pangyo</li></ul> |          |           |            |

### #35. Power & Water\_Sales/Marketing/Business Support, EPC Korea

| #35   | Function | Business      | Department   |
|---|----------|---------------|--|
|   | Sales    | Power & Water | EPC (Engineering, Procurement, and Construction) Korea |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Manage and assist on EPC team meetings &amp; events (internal and external) on requirement</li><li>- Manage weekly P&amp;W - PGPS Knowledge Development Program</li><li>- Gather / Manage data points of EPC projects &amp; finance data</li><li>- Participate and Support EPC marketing plan/strategy</li><li>- Support communications with EPCs and Internal Stakeholders</li><li>- Manage and plan logistics support for internal &amp; external meetings</li><li>- Manage invitation letter for GE global visitors</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Engineering background (Mechanic or Electric)</li><li>- Disciplined manner to complete program and assignment</li><li>- Strong interpersonal, communication skills</li><li>- Computer skills (MS PowerPoint, Excel, Word)</li><li>- Fluent English in both verbal and written</li><li>- Work location : Pangyo</li></ul> |          |               |  |

### #36. Healthcare\_Product Marketing (Life Science – Legacy)

|  |           |            |                       |
|--|-----------|------------|-----------------------|
| #36  | Function  | Business   | Department            |
|  | Marketing | Healthcare | Life Science - Legacy |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Support to plan and develop online education programs<ul style="list-style-type: none"><li>• Manage contents upload and course in LS online e-learning platform</li><li>• Support Europe and US customer online inquiry to connect to internal GE staffs</li></ul></li><li>- Provide Support to contract and manage KOR LS website and digital marketing automation system<ul style="list-style-type: none"><li>• Handle contents for newly designed KOR LS main website</li><li>• Analyze upcoming customer footprints and generate reports</li></ul></li><li>- Actively participate LS internal activities</li></ul> |           |            |                       |
| <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Good English in verbal and written</li><li>- Strong interpersonal and communication skills</li><li>- Computer skills (Multimedia contents creating skills ex. Adobe creating suite )</li><li>- Social Media and digital Tools (Facebook, Twitter, Blog, video editing)</li><li>- Experienced on web managing and related works</li><li>- Work location : Seoul</li></ul>  |           |            |                       |

### #37. Healthcare\_Core Imaging, Marketing

|  |           |            |                           |
|--|-----------|------------|---------------------------|
| #37  | Function  | Business   | Department                |
|  | Marketing | Healthcare | Life Science-Core Imaging |
| <u>Project / Assignment</u> <p>Manage and assist on marketing projects and campaigns</p> <ul style="list-style-type: none"><li>- Support congress activities and business meetings</li><li>- Support business analytics through market research and HIRA data</li><li>- Work flow for marketing process ... SSP, IPP, WF, ZINC</li><li>- Prepare New Drug Application for listing</li><li>- KRPIA reporting</li><li>- Manage congress activity and promotion</li></ul> |           |            |                           |
| <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Open</li><li>- Strong interpersonal, communication skills</li><li>- Computer skills (MS PowerPoint, Excel, Word)</li><li>- Fluent English in both verbal and written</li><li>- Work location : Seoul</li></ul>   |           |            |                           |

### #38. Healthcare\_Diagnostic Imaging, Marketing

|   |           |            |            |
|---|-----------|------------|------------|
| #38   | Function  | Business   | Department |
|   | Marketing | Healthcare | Marketing  |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Assist on CE projects &amp; activities on requirement</li><li>- Support on general CE process</li><li>- Support various of analysis &amp; validate market opportunities with cloud system</li><li>- Coordinate commercial training</li><li>- Market research and analysis</li><li>- Plan and monitoring new product introduction project</li><li>- Manage and assist marketing activities including roadshow, training, seminars and symposiums</li></ul> |           |            |            |
| <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Open</li><li>- Strong interpersonal, communication skills</li><li>- Computer skills (MS PowerPoint, Excel, Word)</li><li>- Fluent English in both verbal and written</li><li>- Self-motivated and outgoing person</li><li>- Work location : Seoul</li></ul>   |           |            |            |

### #39. Lighting\_ Product Management, Marketing

|  |           |          |                              |
|--|-----------|----------|------------------------------|
| #39  | Function  | Business | Department                   |
|  | Marketing | Lighting | Marketing/Product Management |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Support NPI (New Product Introduction) process and product management for product group assigned</li><li>- Develop a deep understanding of our product technology with its positive impact on customers</li><li>- Deep understanding on the nature of target markets to make our products “fit” into market for successful launching</li><li>- Leads and executes all appropriate sales promotions in collaboration with sales team towards customers &amp; partners</li><li>- In-depth market research for new business</li><li>- Communicate products department plans to sales team, partners &amp; customers to promote &amp; share our product vision</li></ul> |           |          |                              |
| <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Electronic Engineering</li><li>- Excellent analytical, interpersonal, communication and organization skills</li><li>- Computer skills (MS PowerPoint, Excel)</li><li>- Fluent English in both verbal and written</li><li>- Focus on high standard data accuracy and timeliness</li><li>- Work location : Seoul</li></ul>   |           |          |                              |

#### #40. Lighting\_B2C Marketing

|   |           |          |                              |
|---|-----------|----------|------------------------------|
| #40   | Function  | Business | Department                   |
|   | Marketing | Lighting | Marketing/Product Management |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Support NPI (New Product Introduction) process, B2C market survey and analysis</li><li>- "Viral marketing" activities for GE brand awareness</li><li>- Hypermarket and SSM POS Sales (Included sell-in) analysis</li><li>- Support sales promotions in collaboration with consumer sales team</li><li>- In-depth market &amp; new channel research for New business</li><li>- Develop a deep understanding of behaviors and needs of consumer in B2C market</li></ul> |           |          |                              |
| <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: everyone who is interested in B2C marketing</li><li>- Excellent analytical, interpersonal, communication and organization skills</li><li>- Computer skills (MS PowerPoint, Excel)</li><li>- Preferred English in both verbal and written</li><li>- Focus on high standard data accuracy and timelines</li><li>- Work location : Seoul</li></ul>   |           |          |                              |

#### #41. Oil & Gas\_Marketing

|   |           |           |            |
|---|-----------|-----------|------------|
| #41   | Function  | Business  | Department |
|   | Marketing | Oil & Gas | Marketing  |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Conduct primary / secondary research regarding changing macro market trends within oil &amp; gas, power segments</li><li>- Monitor and document activities and movements of key customers for use in business planning development</li><li>- Consolidate and develop presentation materials for use within internal as well as customer meetings</li><li>- Execute market sizing and penetration calculation analysis activities for business product lines</li><li>- Support elements of marketing event execution working closely with region, product line marketing and communication teams</li></ul> |           |           |            |
| <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Engineering or Business Administration degree</li><li>- Strong interpersonal, quantitative, communication skills</li><li>- Computer skills (MS PowerPoint, Excel, Word)</li><li>- Fluent English in both verbal and written</li><li>- Work location : Pangyo</li></ul>  |           |           |            |

#### #42. Global Growth Organization\_Marketing (2명)

| #42  | Function  | Business                   | Department |
|--|-----------|----------------------------|------------|
|  | Marketing | Global Growth Organization | Growth     |
| <u>Project / Assignment</u><br>Provide Market Research Assistance <ul style="list-style-type: none"><li>- Support Market Development/Marketing team's key initiatives through research/analytic reports (i.e. drafting macro-economic/industry trend update, weekly market intelligence, etc.)</li><li>- Research and document Detailed Market Data (ie. economic, political, business...), which is required for supporting marketing and business development activities/reports</li><li>- Identify and document research tools and references (ie. online, offline) to create a Research Repository, which can be used to facilitate future research activities</li></ul> Provide Administrative/Logistics Assistance <ul style="list-style-type: none"><li>- Support on GE Korea marketing activities in all phases from preparation to execution</li><li>- Translate materials required for marketing and business development activities</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Excellent analytical, interpersonal, communication and organization skills</li><li>- High proficiency level in MS Office (PowerPoint, Excel, Word)</li><li>- Proficiency in English communication (both verbal and written)</li><li>- Consulting work experience desired</li><li>- Focus on high standard data accuracy and timeliness</li><li>- Work location : Seoul</li></ul> |           |                            |            |

#### #43. Corporate\_Crotonville Leadership / Training Support

| #43   | Function | Business  | Department |
|---|----------|-----------|------------|
|   | HR       | Corporate | L&D        |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Provide logistic and onsite support all GE Global Learning and customer events scheduled in South Korea to ensure that the highest quality experience is provided for participants</li><li>- Handle all learner enquiries, including registration, enrolment, pre-work, post-work, cancellation and learning histories</li><li>- Working with facilitators to manage schedules, training materials and invoicing/billing</li><li>- Manage GE Global Learning Korea Support Central Site</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Highly organized, with excellent attention to detail and follow-through- great process skills</li><li>- Able to handle multiple priorities and conflicts</li><li>- Excellent interpersonal and communication skills, with a strong customer focus</li><li>- Able to anticipate needs and problems in a fast paced environment</li><li>- Willingness to work irregular hours during programs (This role requires starting earlier and occasionally working later than normal office hours)</li><li>- Computer skills (MS PowerPoint, Excel)</li><li>- Fluent English in both verbal and written</li><li>- Work location : Seoul</li></ul> |          |           |            |



**#44. Global Growth Organization\_HR Support**

|   |          |                            |                 |
|---|----------|----------------------------|-----------------|
| #44   | Function | Business                   | Department      |
|   | HR       | Global Growth Organization | Human Resources |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Manage and assist on country HR projects</li><li>- Support on general HR processes</li><li>- Coordinate HR programs and activities (HR council, Monthly meeting and etc.)</li><li>- Simplification project of one HR communication</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred Major: Open</li><li>- Strong interpersonal, communication skills</li><li>- Computer skills (MS PowerPoint, Excel, Word)</li><li>- Fluent English in both verbal and written.</li><li>- HR related certificate</li><li>- Work location : Seoul</li></ul> |          |                            |                 |

**#45. GE Ultrasound (화성)\_QMS Migration Project Support - DGS**

|   |                 |                    |                 |
|---|-----------------|--------------------|-----------------|
| #45   | Function        | Business           | Department      |
|   | Quality Affairs | GE Ultrasound (화성) | Quality Affairs |
| <u>Project / Assignment</u> <ul style="list-style-type: none"><li>- Assist on QA Project (QMS Migration) &amp; Site Transfer</li><li>- Support on general QA process</li><li>- Document Control &amp; Training Progress control with QA Engineer</li><li>- GAP assessment progress checking &amp; Action Item tracking</li></ul> <u>Qualification / Desired</u> <ul style="list-style-type: none"><li>- Preferred University: YONSEI, KUNKOOK, INJE, HANYANG</li><li>- Preferred Major: Medical Device related or Bio Medical Engineering</li><li>- Strong interpersonal, communication skills</li><li>- Computer skills (MS PowerPoint, Excel, Word)</li><li>- Fluent English in both verbal and written</li><li>- Work location : Hwasung</li></ul> |                 |                    |                 |